

**NATIONAL DONG HWA UNIVERSITY**  
**COLLEGE OF INDIGENOUS STUDIES**  
**Academic Guidelines for the**  
**International Ph.D. Program in Indigenous Studies**

Approved at the Program Affairs Meeting on March 1, 2023  
Approved at the Program Affairs Meeting on December 30, 2024

**Article 1** Basis of the Guidelines

The *Academic Guidelines for the International Ph.D. Program of the College of Indigenous Studies at National Dong Hwa University* (hereinafter referred to as “the Guidelines,” “the Program,” “the College,” and “the University,” respectively) are issued following the *Regulations Regarding International Students Undertaking Studies in Taiwan* from the Ministry of Education, the *Admission Guidelines for International Students*, the *Regulations of the Master and Doctoral Degrees Examination*, the *Academic Regulations*, and other applicable regulations of the University.

**Article 2** Admission Requirements

1. International students may apply for the Program at the University by following the University’s *Admission Guidelines for International Students*.
2. Newly admitted students to the Program who cannot enroll on time due to a serious illness or military draft may apply to retain their admission status before the enrollment deadline by submitting a report describing the reason for deferred enrollment with relevant proof documents attached. Once approved, students may defer their enrollment in the Program.

**Article 3** Duration of study of this Program shall be two to seven years. Students admitted as a working professional may be granted an extension of up to two years.

**Article 4** Course Requirements

1. The information about the Program courses should refer to the Curriculum Plan of the Program for each academic year.
2. Relevant matters shall be processed in accordance with the *Course Requirements for the International Ph.D. Program in Indigenous Studies of the College of Indigenous Studies at National Dong Hwa University*.

**Article 5** Credit Waiver and Transfer Regulations

Relevant matters shall be processed in accordance with the University’s *Course Credit Transfer Regulations for Students* and the *Course Requirements for the International Ph.D. Program in Indigenous Studies of the College of Indigenous Studies at National Dong Hwa University*.

**Article 6** Dissertation Supervision and Guidance Regulations

1. Students should declare their supervising professor(s) and dissertation title by submitting the “Application Form for Dissertation Supervision” of the Program at the latest before registering for their third semester of study.
2. If students wish to apply for co-supervision of their dissertation by a professor from another department or university, they must obtain the approval of their supervising

professor(s) in the Program.

3. Students must obtain the approval of the Director of the Program to change their supervising professor(s), and the change may only be made once.
4. If students need to change their dissertation title, the change must be reported to the Program Office with the approval of their supervising professor(s).
5. Students should regularly report to their supervising professor(s) on the progress of their research and writing after declaring their dissertation title.

#### Article 7 Doctoral Candidate Qualifying Examination Regulations

1. After completing the required courses of the Program, students may apply for the Qualifying Examination individually, with the approval of their supervising professor(s), no later than the sixth semester of study.
2. Students must fill out an “Application Form for Qualifying Examination” and submit it to the Program Office with the approval of their supervising professor(s) and the Director of the Program.
3. Students may apply for withdrawal within one month after their Qualifying Examination application and before the Examination is held by submitting an “Application Form for Withdrawal of Qualifying Examination” to the Program Office with the approval of their supervising professor(s) and the Director of the Program.
4. The application period for the Qualifying Examination is one week, starting from the second week of each semester.
5. The supervising professor(s) of students applying for the Qualifying Examination shall serve as the convener of a three-member Qualifying Examination Committee, and at least one member of the Committee must be a full-time faculty member of the College.
6. The Qualifying Examination Committee will prepare a reading list and submit it to the Program Office within two weeks for future reference. The Committee will also decide on the Examination questions (two questions) based on the reading list. Both the preparation of the Examination questions and the Examination itself must be completed before the end (the Seventeenth Week) of the semester.
7. The Examination will last two weeks and will be held at a time determined by the Qualifying Examination Committee. The Examination results and contents will be filed by the Program Office.
8. Students will be given two chances to take the Qualifying Examination. If they fail the first attempt, they may apply for a retake in the following semester. If students fail the second attempt, they will be referred to the Office of Academic Affairs for dismissal from the University.
9. Students will be graded as “Pass with Excellence” (average score of 85 or above), “Pass” (average score of 70-84), and “Fail” (average score of 69 or below). If students have any doubts about their grades, they may appeal to the Program Affairs Meeting.

#### Article 8 Doctoral Dissertation Proposal Review Regulations

The review of Doctoral Dissertation Proposals will be processed in accordance with the *Doctoral Dissertation Proposal Review Guidelines for the International Ph.D. Program in Indigenous Studies of the College of Indigenous Studies at National Dong Hwa University*.

#### Article 9 Degree Examination Regulations

The Degree Examination will be processed in accordance with the *Degree Examination Guidelines for the International Ph.D. Program in Indigenous Studies of the College of*

*Indigenous Studies at National Dong Hwa University.*

Article 10 Graduation Requirements

Students must pass the Degree Examination before graduation.

Article 11 Matters not addressed herein shall be processed in accordance with relevant laws and regulations from the Ministry of Education and the *Academic Regulations* and other applicable regulations of the University.

Article 12 The Guidelines shall be promulgated following the approval of the Program Affairs Meeting and the College Affairs Meeting and shall be announced after being approved at the Academic Affairs Meeting of the University.

**Note:** This document has been translated from the original Taiwanese Mandarin version. In case of any discrepancies between the two, the Taiwanese Mandarin version shall prevail.