

NATIONAL DONG HWA UNIVERSITY
COLLEGE OF INDIGENOUS STUDIES
Doctoral Dissertation Proposal Review Guidelines for the
International Ph.D. Program in Indigenous Studies

Approved at the Program Affairs Meeting on March 1, 2023
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- Article 1 *The Doctoral Dissertation Proposal Review Guidelines for the International Ph.D. Program in Indigenous Studies* (“the Guidelines”) are issued to regulate matters related to the review process of doctoral dissertation proposals submitted by students in the International Ph.D. Program in Indigenous Studies (“the Program”) of the College of Indigenous Studies at National Dong Hwa University.
- Article 2 Review Procedures for the Doctoral Dissertation Proposals
1. Application Schedule: The “Doctoral Dissertation Proposal Review Application Form” shall be submitted to the Program Office one week before the Course Add/Drop period each semester. The final draft of the doctoral dissertation proposal must be submitted with the signature(s) of the supervising professor(s) on the cover page within four weeks after the application deadline.
 2. The contents of a Doctoral Dissertation Proposal include:
 - (1) Title of the Dissertation
 - (2) Research Motivation and Purpose
 - (3) Review of the Literature
 - (4) Research Methodology
 - (5) Research Procedures
 - (6) Dissertation Outline
 - (7) Expected Outcomes
 - (8) References and Bibliography
 3. Qualifications for Application: Students of the Program who
 - (1) Have passed the Doctoral Candidate Qualifying Examination,
 - (2) Have completed all the required and elective course credits, and
 - (3) Have participated in one international academic conference outside of Taiwan or two international academic conferences in Taiwan; or have at least one paper accepted in an open-reviewed academic journal.
 - (4) Students should provide proof of participation in the conference or of paper publication to the Program Office at the time of application.
 4. Students must submit a Doctoral Dissertation Proposal at least three months in advance, and before they apply for the Review, their Proposal shall be approved by their supervising professor(s). The Doctoral Dissertation Proposal must be submitted

with the approval of the supervising professor(s) and may not be altered and replaced after submission.

5. Composition of the Review Committee: The Review Committee for the Doctoral Dissertation Proposal consists of three to five members, with the supervising professor(s) serving as *ex officio* member(s) and two to four assistant professors (or higher) recommended by the supervising professor(s) to serve as the remaining members.
6. Review Time: The Review of a Doctoral Dissertation Proposal should be completed at least three weeks prior to the end of the current semester.
7. Review Result: Upon completion of the Doctoral Dissertation Proposal Review, the Review Committee members will complete the “Feedback Form for the Doctoral Dissertation Proposal Review,” after which the student may begin writing the dissertation.
8. The following principle will apply to the Review Result: If students do not pass the Review, they may apply for a Proposal Review again in the next semester, but only once.
9. In principle, the title of the Doctoral Dissertation Proposal should match that of the Doctoral Dissertation. Any changes or adjustments must be approved by the supervising professor(s).
10. If an adjustment to the research project is necessary, the supervising professor(s) are authorized to decide whether a new application for the Proposal Review should be submitted, based on the extent of the changes in the topic and scope of research.

Article 3 The Guidelines shall become effective upon approval by the Program Affairs Meeting. The same procedure shall be followed when amendments are made.

Note: This document has been translated from the original Taiwanese Mandarin version. In case of any discrepancies between the two, the Taiwanese Mandarin version shall prevail.