

National Dong Hwa University Guidelines Governing the Scholarship Program for Outstanding International PhD Students

Discussed and approved by the second session of the Administrative Affairs Committee

in the second semester of the Academic Year 2023/2024 on April 24, 2024

- Article 1 These Guidelines have been formulated to promote internationalization of the NDHU campus, facilitate recruitment of outstanding international PhD students, and reward currently enrolled outstanding international students.
- Article 2 Home colleges of applicants for this scholarship shall conduct preliminary reviews and set the order of priority for potential scholarship recipients by creating a list of recommended candidates. This list shall be submitted to the NDHU Overseas Recruitment Committee for final review subject to approval by the President.
- Article 3 The term “International Student” as used in these Guidelines shall be defined in accordance with the criteria laid out in the MoE Regulations Regarding International Students Undertaking Studies in Taiwan
- Article 4 Application eligibility:
- (1) Newly admitted students: Newly admitted International Students who have completed the admission procedures for the autumn PhD program. Upon review of their application documents and academic scores, their performance has been determined to be exceptional.
 - (2) Currently enrolled students: /
 1. International PhD students who have enrolled at NDHU after official adoption of these Guidelines.
 2. Students who have been enrolled for at least one academic year, have successfully completed their courses, and have no record of reprimands or more serious disciplinary action.
 3. Their thesis supervisor has indicated his approval by signing the “Award Agreement Letter”
 4. Applicants who have no academic record in the semester or academic year preceding the thesis writing period shall submit their thesis proposal in lieu of academic scores within the application period. This proposal shall cover the research motivation and purpose, the research framework and design, data collection method and sources, thesis outline, and a bibliography.
 5. Applicants who directly enroll in NDHU PhD degree programs shall submit the academic transcript for their Master’s program along with their application.
 6. Applicants shall submit documentary proof of submitted/presented/published academic articles in the third year of their PhD program at the latest (including oral presentations at international conferences).

- (3) Applicants shall not be concurrent recipients of other grants or scholarships awarded by Taiwanese government agencies or NDHU.

Article 5 Quota and types:

- (1) The quota of scholarship recipients shall be determined in consideration of annual budgets and the number of international students.

Scholarship types:

- A. Partial (50%) or full (100%) waiver of tuitions and miscellaneous fees
- B. Living stipend of NT\$ 10,000 per month

Note:

1. Tuitions and miscellaneous fees shall be charged according to the latest official announcements of the university.
2. Tuitions and miscellaneous fees shall not include other expenses such as accommodation fees, health insurance premiums, proxy fees, Internet fees, and other insurance premiums.

Article 6 Application method:

- (1) Newly admitted students: Eligibility shall be determined based on reviews of the submitted admission application documents
- (2) Currently enrolled students: Applications shall be made within two weeks after semester start by submitting the following application forms to the home college via the NDHU Scholarship Application System for International Students:
 - A. National Dong Hwa University Scholarship Application Form for International Students
 - B. Cumulative transcript issued by NDHU
 - C. Award Agreement Letter provided by the thesis supervisor
 - D. Thesis proposal (only required where no academic record exists for the semester preceding the PhD/MA thesis writing period)
 - E. Submission of documentary proof of submitted/presented/published academic articles in the third year of the PhD program at the latest (including oral presentations at international conferences).

Article 7 Awarded period, maximum duration, and payment methods:

- (1) Scholarships are awarded for a period of one academic year. Currently enrolled students shall resubmit applications every academic year based on their eligibility.
- (2) Scholarships shall only be granted during actual study periods and shall be subject to application and review on a year-by-year basis. Scholarships shall be payable from September of the respective year to August of the following year.
- (3) Upon official approval, living stipends shall be payable on a semester-by-semester basis (from September to January of the following year and February to August). Stipends shall be deposited directly into the bank account of the recipient at a domestic bank or a postal savings account on a monthly basis (NT\$ 10,000 per month) by the NDHU Office of International Affairs during the

awarded period based on the list of reviewed and approved applicants.

- (4) The maximum scholarship duration (including tuition waivers and living stipends) of three years per student shall be calculated cumulatively for attended NDHU PhD programs pursuant to National Dong Hwa University International Student Scholarship Regulations. Where this maximum period is exceeded, no further scholarships shall be granted, and tuitions and fees shall be payable pursuant to applicable regulations.

Article 8 Awarded students shall comply with the following regulations and obligations (detailed procedures shall be stipulated separately):

- (1) Registration procedures (including online registration and payment of tuition and miscellaneous fees in the respective semester) as mandated by NDHU shall be completed within the prescribed time limit. In case of full waiver of tuitions and miscellaneous fees, awarded students shall still be required to settle other payable fees as required.
- (2) The main purpose of NDHU grants and scholarships is to financially support recipients during their studies in Taiwan. If it is verified upon investigation that awarded students reside in Taiwan for no more than 15 days per month or are absent from over one-third of their classes with the exception of class-free periods during summer and winter vacations, living stipends shall be suspended in the respective month and the university may, at its discretion, revoke their scholarships.
- (3) Where students are required to engage in internships or overseas research or participate in international conferences in line with NDHU curriculum regulations, the provisions set forth in the preceding paragraph shall still apply to their attendance record.
- (4) Where scholarship students study abroad after joining exchange or dual-degree programs, their scholarship shall be revoked. Remaining scholarship periods may not be retained or deferred.
- (5) Where students are required to engage in internships or overseas research or participate in international conferences in line with NDHU curriculum regulations, their living stipends shall be suspended during their stay abroad. Tuitions and miscellaneous fees payable for the respective semester shall not be subsidized.
- (6) Where awarded students whose tuitions and miscellaneous fees have been waived or living stipend recipients fail to meet the criteria for currently enrolled students laid out in Article 4 above, they shall not be eligible to apply for relevant financial aid in the following academic year.
- (7) Where students are expelled, they shall lose their eligibility and scholarship payments shall be terminated starting from the month following the student's departure.
- (8) Where students take a leave of absence for good reason, scholarship payments shall be terminated starting from the month following the student's departure.

However, they may resubmit scholarship applications within the prescribed time limit in the respective semester after resuming their studies.

- (9) Newly admitted students who have been awarded scholarships or stipends shall not apply for deferral of enrollment. They shall complete all required registration and enrollment procedures within the prescribed time limit. Where they fail to complete these procedures within the aforementioned time limit, the originally awarded scholarship shall be revoked.

Article 9 Scholarship revocation and repayment:

- (1) In case of provision of fabricated or false information or concurrent receipt of other scholarship(s), the eligibility of awarded students shall be terminated and scholarship amounts already received shall be repaid.
- (2) Concurrent receipt of this scholarship/grant and scholarships/grants for international students awarded by Taiwanese government agencies shall not be allowed. If students violate this provision, they shall lose their eligibility to receive scholarships/grants. Overpaid scholarship amounts shall be repaid upon verification.
- (3) In case of improper conduct on the part of awarded students, their eligibility may be terminated, and they may be ordered to repay scholarship amounts already received subject to approval by the Dean of International Affairs who shall be notified by involved units.
- (4) Upon graduation or expulsion or during leaves of absence, students shall no longer be eligible to receive this scholarship. Overpaid amounts shall be repaid. When these factors cease to exist, eligibility for the respective academic year shall not be restored.
- (5) Prior to the end of the first semester of the awarded period, the recipient shall submit the Letter of Consent to Award Continuation signed by the thesis supervisor. If this letter fails to be submitted within the prescribed time, eligibility may be terminated or adjusted.

Article 10 The funds for this scholarship shall be appropriated from the NDHU grant & scholarship budget.

Article 11 Any matters not specifically covered herein shall be handled pursuant to applicable regulations of this university or the Ministry of Education.

Article 12 These Guidelines and all amendments hereto shall be put into effect upon ratification by the NDHU Administrative Council and approval by the President.

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